

BASC Logistics Coordinator

The BASC Logistics Coordinators work closely with the Vice President to organize the Business and Accounting Students Case Competition and Conference. The event will take place in January 2020 and planning begins in May 2019.

Responsibilities:

- Work with Vice President to plan all logistical aspects of BASC
- Work with Marketing Manager to design registration package
- Obtain dietary information from the Director of Corporate Relations on judges and participants; plan all meals accordingly
- Obtain liquor permit for the weekend
- Organize all transportation needs
- Arrange for all audio-visual requirements
- Coordinate Executive Team
- Recruit volunteers as required

Workload:

- Summer: Medium
- Fall: High
- Winter: High

Regarding the BASC Logistics Coordinator role, contact:

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